

A MUTUAL AID AGREEMENT BETWEEN  
THE GOPHER AMATEUR RADIO CLUB AND THE ANOKA COUNTY RADIO CLUB

REVISED: 2005-02-03

DEFINITIONS:

GOPHER RADIO IS THE GOPHER AMATEUR RADIO CLUB AT THE UNIVERSITY OF MINNESOTA, INC., WHOSE SERVED AGENCY IS THE DEPARTMENT OF EMERGENCY MANAGEMENT AT THE UNIVERSITY OF MINNESOTA.

ANOKA RADIO IS THE ANOKA COUNTY AMATEUR RADIO CLUB, INC., WHOSE SERVED AGENCY IS THE COUNTY OF ANOKA, MINNESOTA

EMERGENCY IS AN IRREGULAR, NON DAY-TO-DAY EVENT THAT EITHER GOPHER RADIO'S OR MINNEAPOLIS RADIO'S SERVED AGENCY HAS CALLED UPON EITHER ORGANIZATION FOR ASSISTANCE, OR A PRE-ARRANGED DRILL.

PURPOSE:

THE PURPOSE OF THIS DOCUMENT IS TO SETUP A MUTUAL AID AGREEMENT BETWEEN GOPHER RADIO AND ANOKA RADIO. IN THE EVENT OF AN EMERGENCY BEING HANDLED BY ONE OF THE CLUBS, THE OTHER CLUB WILL TO THE BEST OF ITS ABILITY PROVIDE ASSISTANCE TO HANDLE THE EMERGENCY. THE CLUB THAT IS REQUESTING THE ASSISTANCE IS IN CHARGE OF THE EMERGENCY. THE FOLLOWING ARE SPECIFIC EXAMPLES OF PERSONNEL AND MATERIAL THAT WILL BE PROVIDED TO ASSIST:

- USE OF THE WOYC GOPHER RADIO REPEATER SYSTEM.
- GOPHER RADIO FACILITIES INCLUDING, BUT NOT LIMITED TO, HAM SHACK, HF RADIO, WATER SUPPLY, AND RADIO SHOP
- GOPHER RADIO EQUIPMENT AND SUPPLIES.
- AVAILABLE GOPHER RADIO MEMBER'S EQUIPMENT: GENERATORS, BATTERIES, SPARE RADIOS, AND THE LIKE.
- GOPHER RADIO CALLING TREE MEMBERS.
- USE OF ANY AVAILABLE ANOKA RADIO FACILITIES.
- ANOKA RADIO EQUIPMENT AND SUPPLIES.
- AVAILABLE ANOKA RADIO MEMBER'S EQUIPMENT: GENERATORS, BATTERIES, SPARE RADIOS, AND THE LIKE.
- ANOKA RADIO CALLING TREE MEMBERS.

ALL EMERGENCY EVENTS WILL BE ACTIVATED THROUGH EACH INDIVIDUAL ORGANIZATION'S STANDING PROCEDURES. WHEN EITHER GROUP REALIZES THAT THE SERVICES OF THE OTHER ARE NEEDED, THEY SHALL CONTACT THE OTHER. BOTH GROUPS WILL PROVIDE A BRIEFING FOR THE RESPONDING VOLUNTEERS FROM THE OTHER GROUP BEFORE BEING ASSIGNED A VOLUNTEER EMERGENCY SERVICE TASK. AT THE END OF EACH DRILL OR EMERGENCY EVENT, BOTH GROUPS WILL HOLD A JOINT AFTER-ACTION-REVIEW TO ASSESS HOW WELL THE EMERGENCY WAS HANDLED, WHAT AREAS OF THE EVENT WERE PERFORMED POSITIVELY AND WHAT AREAS NEED IMPROVEMENT.

BOTH GROUPS AGREE TO SHARE REPORTS OF DAY-TO-DAY OPERATIONS WITH THE OTHER. THIS INCLUDES, BUT IS NOT LIMITED TO, NUMBER OF MEMBERS, MINUTES FROM MEETINGS, RESULTS FROM TESTS AND DRILLS, RESULTS FROM CONTESTS AND OTHER OPERATING ACTIVITIES, ET CETERA.

BOTH GROUPS AGREE TO INVITE MEMBERS OF THE OTHER GROUP TO PARTICIPATE IN REGULARLY HELD MEETINGS, PRESENTATIONS AND EVENTS, AS IF THEY WERE MEMBERS OF THEIR OWN GROUP, EXTENDING ALL BENEFITS WITH THE EXCEPTION OF VOTING RIGHTS.

THIS AGREEMENT WILL BE REVIEWED AND UPDATED ANNUALLY, AND EITHER PARTY MAY REMOVE THEMSELVES FROM THE AGREEMENT BY PROVIDING THE FOLLOWING: A WRITTEN REQUEST TO BE REMOVED FROM THIS AGREEMENT.



MATTHEW GENELIN, NOYNT, TRUSTEE GOPHER RADIO

4/10/06  
DATE

Christina M New, President ANOKA RADIO  
KCCCKE

4-5-06  
DATE